



## Waste Disposal Plan

### 1. General Refuse Disposal:

- Bins for general refuse are provided in the communal areas. These bins must be used responsibly, ensuring no hazardous or inappropriate materials are disposed of.
- The bins are collected according to the schedule provided by the local council.

### 2. Recycling Disposal:

- Currently, there are no council-operated recycling collection services available in Ormskirk.
- Occupants who wish to recycle materials are encouraged to separate recyclable items (e.g., paper, cardboard, plastics, glass, and metals) from general refuse.
- Our Maintenance Manager will facilitate the transportation of these recyclable materials to the nearest recycling centre. Please contact the Maintenance Manager for guidance on how to store and prepare your recyclable items.

## Responsibilities

### 1. Occupants:

- Occupants are responsible for regularly emptying smaller bins into the designated waste collection bins provided on the premises.
- Recyclable materials should be separated and placed in designated areas for collection by the Maintenance Manager.

### 2. Maintenance Manager:

- The Maintenance Manager is responsible for organising bins for collection on the scheduled days provided by the council.
- In addition, the Maintenance Manager will oversee the transportation of any recyclable materials to the nearest recycling centre, ensuring proper disposal.

## Waste Collection Schedule

- General refuse bins are collected in accordance with the local council's collection schedule. This schedule will be displayed in a common area and updated as needed.
- Recyclable material drop-offs are coordinated by the Maintenance Manager based on demand. Please notify the Maintenance Manager if you have significant recycling needs.

## Additional Guidelines

- **Bin Placement:** Occupants are requested to ensure waste is placed in the correct bins and that bin lids are securely closed to prevent spillage or pest infestation.
- **Hazardous Waste:** Hazardous materials such as chemicals, batteries, and electronics should not be disposed of in general refuse bins. Please contact the Maintenance Manager for assistance in disposing of these materials appropriately.

**Thank you for your cooperation in maintaining a clean and sustainable environment!**